



# Sun Valley Citizen Advisory Board

## Meeting Agenda

April 3, 2017, 6:00 P.M.

115 West 6th Street, Sun Valley, NV 89433

**Accessibility.** Accessibility. The meeting location is accessible to the disabled. If you require special arrangements for the meeting, call the Office of the County Manager, (775) 328-2000, two working days prior to the meeting.

**Following the agenda.** All number or lettered items on this agenda are hereby designated for possible action as if the words for possible action were written next to each, except for items marked with an asterisk (\*). Items on this agenda may be taken out of order, combined with other items, discussed or voted on as a block, removed from the agenda, moved to another agenda of another later meeting as discretion by the Chairman.

**Public comment and time limits.** Public comments are welcomed during the Public Comment period for all matters, whether listed on the agenda or not, and are limited to three minutes per person or as designated by the Citizen Advisory Board Chair at the beginning of the meeting. Additionally, public comment will be heard during individually numbered items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Citizen Advisory Board meeting. Persons may not allocate unused time to other speakers.

**Forum restrictions and orderly conduct of business.** The Citizen Advisory Board is an advisory body providing community comments and recommendations to Washoe County governing boards. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warning against disruptive conduct may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Responses to public comments.** Responses to public comments. The Citizen Advisory Board can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Commission. However, responses from Citizen Advisory Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Citizen Advisory Board will consider, Citizen Advisory Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for County staff clarification, or ask that a matter be addressed on a future meeting or district forum. CAB members may do this either during the public comment item or during the following item: "CHAIRMAN/BOARD MEMBER ITEMS/NEXT AGENDA ITEMS"

**Posting locations.** Pursuant to NRS 241.020, this notice has been posted at the Washoe County Administration Building (1001 E. Ninth Street, Bldg. A); Washoe County Courthouse (75 Court Street), Downtown Reno Library (301 S. Center St.), Sparks Justice Court (1675 East Prater Way), 115 West 6th Street, Sun Valley, NV 89433, notice.nv.gov and online at [www.washoecounty.us/cab](http://www.washoecounty.us/cab).

**Support documentation.** Support documentation for the items on the agenda, provided to the CAB is available to members of the public at the County Manager's Office (1001 E. 9th Street, Bldg. A, 2nd Floor, Reno, Nevada), Sarah Tone, Office of the County Manager, (775)328-2721.

# AGENDA

**1. \*CALL TO ORDER/ DETERMINATION OF QUORUM**

**2. \*PLEDGE OF ALLEGIANCE**

**3. \*PUBLIC COMMENT** – Limited to no more than three (3) minutes. Anyone may speak pertaining to any matter either on or off the agenda. Additionally, during action items [those not marked by an asterisk (\*)], public comment will be heard on that particular item before action is taken. The public is requested to submit a “Request to Speak” form to the Board Chairman. Comments are to be addressed to the Board as a whole.

**4. APPROVAL OF AGENDA FOR THE REGULAR MEETING OF APRIL 3, 2017**

**5. APPROVAL OF THE MINUTES FOR THE MEETING OF FEBRUARY 6, 2017**

**6. \*UPDATES/ANNOUNCEMENTS AND CORRESPONDENCE** - This item is limited to updates and announcements from CAB members, or review of correspondence received by the CAB.

**7. PRESENTATION – REGIONAL TRANSPORTATION COMMISSION:** Michael Moreno, RTC Public Affairs Administrator will provide an update on the Sun Valley pedestrian improvements scheduled for the summer of 2017.

**8. DEVELOPMENT PROJECTS** – The project description is provided below with links to the application or you may visit the Planning and Development Division website and select the Application Submittals page:

[http://www.washoecounty.us/comdev/da/da\\_index.htm](http://www.washoecounty.us/comdev/da/da_index.htm).

**A. Special Use Permit Case Number WSUP17-0002 (Ceja Second Home)** - Request for community feedback, discussion and possible recommendation to the Washoe County Board of Adjustments to approve a second home on a lot in the Medium Density Suburban (MDS) zoning district. The manufactured home would be a 1,600 square feet.

- **Applicant/Property Owner:** Carmelo Barajas-Ceja, 1260 Russell Way, Sparks, NV 89431
- **Location:** 5439 Woods Drive, Sun Valley
- **Assessor’s Parcel Number:** 085-770-54
- **Staff:** Joe Prutch, 775-328-3627, E-mail: [jprutch@washoecounty.us](mailto:jprutch@washoecounty.us)
- **Reviewing Body:** This case will be tentatively heard by the Board of Adjustments on April 6, 2017.

**8. \*PUBLIC OFFICIAL REPORTS**

**A. \*Washoe County Commissioner Update** – Washoe County Commissioner Jeanne Herman will provide updated information on discussions and actions by the Board of County Commissioners (BCC). Following her presentation, Commissioner Herman will be available to address questions and concerns from the CAB and audience. Commissioner Herman can be reached at (775) 501-0002 or via email at [jherman@washoecounty.us](mailto:jherman@washoecounty.us) (This item is for information only and no action will be taken by the CAB).

**B. \*Sun Valley General Improvement District (SVGID)** – A representative from SVGID, General Manager Darrin Price, will provide an update on Sun Valley General Improvement District activities. For additional information please visit [www.svgid.com](http://www.svgid.com) (This item is for information only and no action will be taken by the CAB.)

**10. \*COUNTY UPDATE** – A representative of the Office of the County Manager will provide an update on county services and is available to answer questions and concerns. Please feel free to contact the Office of the County Manager at (775) 328-2000. To sign up to receive email updates from the county, visit: [www.washoecounty.us/cmail](http://www.washoecounty.us/cmail). (This item is for information only and no action will be taken by the CAB).

**11. \*CHAIRMAN/BOARD MEMBER ITEMS** - This item is limited to announcements by CAB members and topics/issues posed for future workshops/agendas. (This item is for information only and no action will be taken by the CAB).

**12. \*PUBLIC COMMENT** - Limited to no more than three (3) minutes. Anyone may speak pertaining to any matter either on or off the agenda. Additionally, during action items [those not marked by an asterisk (\*)], public comment will be heard on that particular item before action is taken. The public is requested to submit a “Request to Speak” form to the Board Chairman. Comments are to be addressed to the Board as a whole.

**ADJOURNMENT**